

MRT CHECKLIST

PURPOSE: To provide a standardized means of tracking and submitting necessary documentation on a person requesting or receiving assistance on the basis of physical or mental incapacity, who is not currently in PAY status from Social Security on the basis of disability (either SSDI or SSI). Use the MRT Checklist during application and review processes to ensure complete information is provided to the Medical Review Team-Processing Center.

NUMBER OF COPIES AND DISPOSITION: Original, to be scanned to the Medical Review Team-Processing Unit, along with the MRT-Processing Center Packet: IM-61 Social Information Summary, IM-61B(Informational) Disability Questionnaire (if returned by applicant), IM-61C Work History List, the IM-61D Doctors Form, the MO-650-2616 Authorization for Disclosure of Consumer Medical Health Information, and other documents as determined by the MRT Coversheet.

MANUAL REFERENCE:

[0105.025.15.25 Medical Assistance Program Explanation](#)

[0105.025.15.40 Supplemental Nursing Care Explanation](#)

[1060.000.00 Disability \(PTD eligibility criteria\)](#)

[0205.050.20 Physical and Mental Incapacity](#)

INSTRUCTIONS FOR COMPLETION: The following information should be entered only by the Family Support Division employee: Enter participant's name and DCN.

- Complete all appropriate fields indicating documentation included with the MRT-PC packet at the point of submission.
- If Earned Income and Medical Expenses are verified at the point of original submission of the MRT-PC packet, in the Information Verified field, check "Verified" and include the amounts in the fields requested.
- If Earned Income and Medical Expenses are not verified at the point of original submission of the MRT-PC packet, in the Information Verified field, check "Pending" and leave the Verified Earned Income and Verified Medical Expenses fields blanks.
- When earned income and/or medical expense verifications are received after the original submission of the MRT-PC packet, check the field "Check box below if this submission is ONLY to provide verification of Earned Income and/or Medical Expenses". Provide only this form (not a completely new MRT-PC packet) to MRT-PC via MRT.Personnel@dss.mo.gov upon receipt of verification.