

**Coordinating Board for Early Childhood
Board Meeting by Conference Call
October 14, 2008
9:00 a.m. – 11:00 a.m.
Conference Call**

Attendance:

Members Present: Karen Bartz, Patsy Carter, Monica Haaf, Valeri Lane, Stacey Owsley, Sharon Rohrbach, Carol Scott, Brenda Shields, Sue Stepleton, Kathy Thornburg, Joe Ulveling

Absent: Roseann Bentley, Tom Frawley, Kent King, Nancie McAnagh, Theresa Mayberry, Pattie Parris, Deborah Scott,

Guests: JoAnne Ralston, Paula Nickelson, Doris Hallford, Sarah Ledgerwood, Carrie Shapton

Staff: Patty Nolte

Proceedings:

Call to Order: Meeting called to order by Chair, Karen Bartz, at 9:08 am.

Quorum: A quorum was present at the beginning of the meeting and for each vote.

Report of Secretary – Approval of Minutes September 12

In the September 12th minutes, page 2, correction of names.

Motion: A motion was made to approve the minutes as amended. The motion was seconded and approved unanimously

Approval of Minutes September 29

Motion: A motion was made to approve the minutes. The motion was seconded and approved unanimously.

Report of Chairman

Chair provided a written report on recent meetings.

St. Louis stakeholders –Lack of early childhood leadership from business/foundation community was apparent from meetings and confirmed by Board members from the area.

Again NGA is providing great access to information from other states. Blueprint for professional development systems will be helpful. Karen received call from Governor's office and they are pursuing how to get the CBEC designated as the Head Start Early Childhood Advisory Committee.

Financial Report - First Quarter Budget Report

At June meeting, the board asked to receive quarterly budget reports. The first was presented at this meeting.

Karen reviewed the report format. Accounted for by fund and broad categories of expenses. Funds include "expiration date," source and budget number assigned by DSS. Expenses summarized into broad categories – salaries, consultants, board meeting expenses, expenses related to projects, and an other/misc. Most expenses so far this fiscal year are related to the Pre-K panel.

ACTION: Consensus of board is this format is fine except that totals of all monies expended to date should be added.

It was brought up that the ECCS monies are only through May.

Board Business

Meeting Schedule for 2009

Provided just to make sure Board has final copy with correct dates. December 8, 2008 date conflicts with COC. Consensus was to leave the date as is.

2009 Legislative Interests Statement

Statement has a small correction in language related to who should be required to be in QRS to get state money. QRS Committee worked hard on this language and it is the same as they suggest for the legislation that will be reintroduced this year.

There was extensive discussion of "would" versus "should" in the following statement.

- Participation in the QRS should be voluntary, except for programs receiving direct dollars and/or on-going direct services to improve the quality of the program.

Consensus was to change to "would".

MOTION: To approve the REVISED 2009 Legislative Interests Statement.

The motion was seconded and approved unanimously

Action: Karen will send this statement to Gov. Blunt and both governor candidates, along with information about work of Pre-K Panel.

Patty will send another separate copy of this document.

Professional Development Committee – follow-up to consultant's report

Kathy Thornburg reported on behalf of the committee.

She thanked committee for their hard work as well as others who provided assistance.

The committee identified six recommendations.

Kathy reviewed each of the following recommendations with the board, soliciting questions or comments. Revisions are in bold below.

RECOMMENDATIONS

1. Establish one set of regions (approximately 10) for the implementation of all activities that support professional development for the workforce in early childhood and school age/youth development programs (i.e., clock-hour workshops, college credit classes, credentials, and technical assistance), to be used by all departments and for all funding streams that support this work.
2. Funnel funds allocated from all state sources for these activities into one non-governmental administrative organization, or one collaborative among two or three such organizations, **for state-related functions** and distribution to local organizations in the regions.
3. Require this collaborative to ensure that the staff members at the regional level who deliver professional development services incorporate a variety of content expertise, such as accreditation, inclusion of children with special needs, **health and mental health issues**, infant/toddler programming and youth development, and a variety of skills, such as coaching, mentoring and adult education.
4. Use the model defined by the attached graphic to ensure that all functions of a professional development system are delivered, delineating state-level functions from those delivered at the regional level.
5. Develop a strategy to address the certified teacher shortage for early childhood education, using the recent CAYL Institute report (Washington, 2008) as its call to action. The need to strengthen—in fact, reinvent—the higher education system that prepares the early childhood and youth development workforces is critical, but will not be able to be quickly addressed by a state professional development system that is, itself, in a process of reinvention.
6. Ask the Governor to appoint a representative from Higher Education to the CBEC.

Include Target date: July 2010.

No second required as motion is coming from a standing committee.

MOTION: To approve the recommendations with revisions to #2 and #3 and include target date of July 2010. The motion was approved unanimously.

The Committee will further identify Inclusion of mental health professionals

Proposed Policy regarding Letters of Endorsement for Grant Proposals

Tabled by Chair.

Adjournment

Motion: A motion was made for the meeting to adjourn at 10:35 a.m. The motion was seconded and approved.

**NEXT MEETING: NOVEMBER 18, 10 a.m. – 3 p.m., Jefferson City
Report of Pre-K Panel and
In-Depth Review of Strategic Plan (ECCS)**

Minutes drafted by Patty Nolte
Minutes submitted by Secretary, Deborah Scott
Minutes Approved