## CBEC State Advisory Council Meeting Minutes February 15, 2011

Members Present:				
Roseann Bentley, Greene County Commissioner	Patsy Carter, Department of Mental Health (DMH)			
Margaret Donnelly, Department of Health and Senior Services (DHSS)	Valeri Lane, ZERO TO THREE			
Daniel McCool, Ozark Therapy Institute	Mayme Young Miller, Department of Mental Health (DMH)			
Carol Scott, Child Care Aware® of Missouri	Brenda Shields, Past President, United Way of Greater St. Joseph			
Candace Shively, Department of Social Services (DSS)	Sharon Rohrbach, Nurses for Newborns Foundation			
Kathy R. Thornburg, Department of Elementary and Secondary Education (DESE)				
Members Absent:				
Jim Caccamo, Metropolitan Council on Early Learning	Ruby Harriman Christian, Daruby Enterprises			
Stacey Owsley, MO Head Start Collaboration Office	Sue Stepleton, President and CEO, Parents as Teachers National Center			
Guests Present:				
Teresa Generous, DHSS	Cindy Wilkinson, DHSS			
Cindy Reese, DSS	Kathy Fuger			
Meladee Bay	Renee Joiner			
Daryl Rothman				
Staff Present:				
	Cindy Theissen, Department of Social Services (DSS)			

Agenda Topic	Discussion	Follow-up
Call to Order and approval of the agenda	Meeting called to order at 9:10 a.m. by Valeri Lane. A quorum was present at the beginning and for all votes.	
	The agenda was reviewed. Two additional topics were added to the agenda:  1) Kathy Thornburg would like the board to co-sponsor a speaker.  2) Valeri Lane added the announcement of the Executive Director.  Kathy Thornburg moved to approve the agenda with the additions.	MOTION CARRIED (Roseann Bentley not present
	Val announced the new Executive Director: Daryl Rothman. Mr. Rothman's contract is pending a background check and reasonable notice to his current employer.	for vote)
Report of the Secretary	The minutes from the January 10, 2011 meeting were reviewed. Brenda Shields moved to approve the minutes.	MOTION CARRIED (Roseann Bentley not available for vote)
Report of the Chair	Val reported that she has spent her time conducting interviews for the Executive Director. Additional time was spent integrating the two strategic plans.	
Board Business	CBEC/ECCS Strategic Plan merge – update:	
	The next meeting will be early March to work on the format. The new document will be presented to the Board at the April meeting.	Add to April agenda.
	Workgroup participation – need recommendations for additional members:	
	Professional Development Workgroup:	
	<ul> <li>Already have approximately 25 members.</li> </ul>	
	<ul> <li>Board members: Kathy Thornburg, Carol Scott, Stacey Owsley, Val Lane</li> </ul>	
	<ul> <li>Chair: Kathy Thornburg</li> </ul>	
	<ul> <li>Outside agency suggestions: Cape Girardeau First Steps, DSS, DFS, Local Head Start, Air force, Region 7 Head Start Training</li> </ul>	

Agenda Topic	Discussion	Follow-up
	and TA system, regional Child Care Aware®, Kathy Penfold's replacement, Independence Public Schools, and the Before / After School Committee.	
	<ul> <li>Child Abuse Prevention: Candy Shively welcomes any input.</li> <li>Board members: Sharon Rohrbach</li> <li>Chair: Candace Shively</li> <li>Outside agency suggestions: Faculty from the School of Social Work (Washington University), Isabelle's House in Springfield, State CASA, Dr. Karin Walentic (pediatrician), St. Louis Crisis Nursery, and Diane Mueller</li> </ul>	
	<ul> <li>Home Visitation: No additional suggestions for this group.</li> <li>Board members: Sue Stepleton, Stacey Owsley, Patsy Carter</li> <li>Chair: Val Lane and Sharon Rohrbach</li> <li>Outside agency suggestions:</li> </ul>	
	<ul> <li>Health Care Reform:         <ul> <li>Board members: Dan McCool, Brenda Shields, Roseann Bentley</li> <li>Chair: Mayme Miller</li> <li>Outside agency suggestions: Donna Wilson from St. Joseph Hospital, Lee Fetter from St. Louis, Dr. Joe Parks from Primary Care Association, Ian McCaslin from Missouri HealthNet, Tec Chapman from the School Board Association and Janet Farmer from Thompson Center.</li> </ul> </li> </ul>	
	<ul> <li>Mental Health:         <ul> <li>Board members:</li> <li>Chair: Patsy Carter</li> <li>Outside agency suggestions: Julie Germann, the Assistant Superintendent from Monet, Shelly Mayse from The Family Conservancy in Kansas City or Dean Olson the Vice President for</li> </ul> </li> </ul>	

Agenda Topic	Discussion	Follow-up
	Programs at The Family Conservancy, Sandy DeAngelo from Burrell in Springfield, and Sanaria Sulaiman from Child Care Aware® of Missouri.	Add to April's agenda.
	Per Val's suggestion, all workgroups have an initial meeting in March. The workgroup chairs will present their list of members to the Board in April for approval.	
	Requests for CBEC funds:	
	ECCS Summit – for parent leadership - \$2,000. The ECCS Summit to be held on February 24, 2011 in Columbia requests a stipend for parents to participate in the Summit. The Executive Committee approved the \$2,000.	
	<ul> <li>PD Workgroup – lunch at March 10, 2011 meeting - \$2,000 to \$2,900.</li> <li>The Executive Committee approved this expenditure.</li> </ul>	
	PD Workgroup – travel expenses for one PD Workgroup member to attend the March 1, 2011 PD meeting (addition of First Steps perspective) - \$275. The Executive Committee approved this expenditure.	
	The Executive Committee recommends the new Executive Director compile policies and procedures for the allocation of funds to the Workgroups.	
	Kathy Thornburg requests the Board Co-sponsor a speaker.	
	Dr. Jacqueline Jones, Senior Advisor on Early Learning to Secretary of Education Arne Duncan, is coming to Columbia on May 17, 2011 at 1:00 for an open state-wide Presentation. This sponsorship would require Board members to distribute an e-mailed flyer to their respective associates.	MOTION CARRIED
	Roseann moved we participate.	(All members present for vote)

Agenda Topic	Discussion	Follow-up
Reports	Executive Committee	
	<ul> <li>Please see the attached. Val wanted to thank Brenda Shields and Roseann Bentley for their service to the Executive Committee. Val welcomed Sue Stepleton and Carol Scott to the Executive Committee.</li> </ul>	
Workgroup reports	Professional Development:	
	Val will re-send this workgroup report.	
	Home Visitation:	
	<ul> <li>The next phase of the Home Visitation grant has come forward to the State from the Federal government.</li> </ul>	
Other Reports	DESE – no report.	
	DSS – no report.	
	<ul> <li>Candy will have Budget and Finance staff do a presentation on ARRA fund distribution at the April meeting.</li> </ul>	Add to April agenda.
	DHSS – please see the attached.	
Calendar	Next meeting:	
	Governor's office Building, Room 470	
	Monday, April 4, 2011	
	10:00 a.m. to 3:00 p.m.  Kathy Thornburg moved to adjourn.	11071011015
Adjournment	Ratify Thomburg moved to adjourn.	MOTION CARRIED
		(All members present for vote)

Minutes reviewed by Secretary, Carol Scott Approved April 4, 2011