

**Coordinating Board for Early Childhood
Executive Committee Conference Call
September 17, 2013 from 8:30-10:00
573-526-5398/866-630-9345**

MINUTES

On the call: Daryl Rothman (for initial portion of call), Stacey Owsley, Jim Caccamo, Carol Scott, Shirley Patterson, Candy Shively, Patsy Carter

Daryl updated the committee regarding final ARRA reports, projects and expenses:

- All ARRA projects had been completed within the August 31 required timeframe.
- There were still some invoices which were pending; this was expected and of no worry—rules allowed 90 days post-August 31 for final payouts.
- Daryl along with DSS fiscal staff were estimating a likely final expenditure in the high 90s in terms of percentage—a marked improvement from where the expenditures had been for a while.
- Daryl reported that he would have all remaining reports completed on time—one, the board had already approved from the previous board meeting and the other, Daryl had sent the Executive Committee and they agreed to provide him any feedback by the end of this week after which time the report would be considered approved. Daryl reported there was also one final ACF report which was purely fiscal which he had confirmed DSS had agreed to complete. There was also a final ARRA 1512 quarterly report due in early October which Daryl confirmed he would complete.
- The committee discussed appropriate dissemination of all related funded project reports from contactors—it was agreed the board would be sent the reports ahead of the November, 2013 CBEC meeting.