

**Coordinating Board for Early Childhood  
Executive Committee Conference Call  
August 20, 2013 from 8:30-10:00  
573-526-6207/866-630-9356**

**AGENDA**

- **Call to Order**
- **Spend down of ARRA funds**
- **Post-ARRA budget/tasks:**
  - Grant close-out activities, hours approved for Daryl; Children's Trust Fund contract.
  - Hiring of part-time staff: ¼ time person approved for HRS responsibilities; CTF contract.
  - Does board wish to approve/hire for additional hours to assist with work group meetings, other responsibilities?
- **Miscellaneous**
- **Ongoing Executive Committee Calls: does the committee wish to continue the current schedule of calls?**

**CBEC Mission**

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.

**CBEC GROUP NORMS**

- Start and end meetings promptly
- Respect all views
- Establish context/background for discussions
- Avoid side conversations
- Agenda construction shall include required actions(information sharing, discussion or decision) & process for decision making
- Questions are always okay